



INTRODUCTION

- This Privacy Policy aims to inform you about how the Global Network of Director Institutes (GNDI) will treat any personal information that it may have about you and how you can access your personal information.
- The GNDI respects your personal information and your right to privacy. We will take all reasonable measures, in accordance with this Policy, to protect your personal information and to keep it confidential.

DEFINITIONS AND INTERPRETATION

- “Personal Information” means information relating to an identifiable, living, natural person and where it is applicable, identifiable, existing juristic person.
- “Processing” means the creation, generation, communication, storage, destruction of personal.

DATA SUBJECTS AND PERSONAL INFORMATION

- The GNDI collects general personal information which is necessary for it to carry out its services and other activities offered to you.
- The following table outlines the categories of data subjects and personal information:
 - *Event attendees*: Name, contact details, email, company details, professional experience. Other information may be provided voluntarily at the discretion of the attendee.
 - *Speakers*: Name, contact details, email, company details, professional experience. Other information may be provided voluntarily at the discretion of the speaker.

PURPOSE FOR COLLECTING PERSONAL INFORMATION

- The GNDI collects personal information for the following purposes and will ask for your permission before it uses your personal information for any purpose not disclosed below or unrelated to SANEA services and the ordinary course of business:
 - To provide you with services offered and requested.
 - To provide you with communications in relation to the services being rendered.
 - For statistical, historical and/or reporting purposes.
- The personal information collected is used only by the GNDI Secretariat and its officers in the rendering of its organisational purpose and services and in keeping in contact with you about the GNDI global event and confirming your attendance with the GNDI member institute in your country.

PERSONAL INFORMATION SHARED TO THIRD PARTIES

- The GNDI will not share, rent, or sell your personal information except where we are required to share your information with any third parties who provide services on our behalf for the event.
- Personal information provided to third party service providers for such purposes, will be limited to only that information which is absolutely necessary in order for the event attendee to participate in the global event.